



**ICMR-VECTOR CONTROL RESEARCH CENTRE
MEDICAL COMPLEX, INDIRA NAGAR
PUDUCHERRY – 605 006**

VACANCY NOTIFICATION

Advertisement No. ICMR-VCRC/Tech/01/2023-24

ICMR-Vector Control Research Centre is one of the prestigious research organization working under the aegis of Indian Council of Medical Research, Department of Health Research, Ministry of Health and Family Welfare, Govt. of India seeking online applications from the eligible candidates for filling up of regular posts in Technical cadre under Direct Recruitment.

SI. No	Details of Posts to be filled	
1	Post Code	TA (LS)
2	Name of the post	Technical Assistant (Life Sciences)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 11 (ELEVEN)	UR-5, ST-1, EWS-2, OBC-1, SC-2
5	Essential Qualifications	1 st class three year Bachelor's degree in Life Sciences from a recognized University with at least anyone of the following subjects. 1. Zoology 2. Microbiology 3. Molecular Biology 4. Biotechnology
6	Upper Age Limit	Not exceeding 30 years

SI. No	Details of Posts to be filled	
1	Post Code	TA (CS)
2	Name of the post	Technical Assistant (Computer Science)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)

4	Posts – 2 (TWO)	UR-1, EWS-1
5	Essential Qualifications	1 st class three year Bachelor's degree in Computer Science/Computer Applications/ Information Technology OR 1 st class three year Engineering Diploma in Computer Science /Computer Applications/Information Technology with two years experience in relevant field. OR 1 st class B.E/B.Tech in Computer Science /Computer Applications /Information Technology from a recognized University.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (PHYSIO)
2	Name of the post	Technical Assistant (Physiotherapy)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 1 (ONE)	OBC
5	Essential Qualifications	1 st class Bachelor's degree in Physiotherapy from a recognized University.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (CHEM)
2	Name of the post	Technical Assistant (Chemistry)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 1 (ONE)	EWS
5	Essential Qualifications	1 st class three year Bachelor's degree in Chemistry from a recognized University.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (SW)
2	Name of the post	Technical Assistant (Sociology/Social work)

3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 1 (ONE)	SC
5	Essential Qualifications	1 st class three year Bachelor's degree in Sociology/Social work from a recognized University.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (EE)
2	Name of the post	Technical Assistant (Electrical Engineering)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 1 (ONE)	OBC
5	Essential Qualifications	1 st class three year Engineering Diploma in Electrical Engineering from a recognized University with two years experience in electrical works. OR 1 st class B.E/B. Tech in Electrical Engineering.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (CE)
2	Name of the post	Technical Assistant (Civil Engineering)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)
4	Posts – 1 (ONE)	ST
5	Essential Qualifications	1 st class three year Engineering Diploma in Civil Engineering from a recognized University with two years experience in civil works. OR 1 st class B.E/B. Tech in Civil Engineering.
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TA (BIOINFO)
2	Name of the post	Technical Assistant (Bioinformatics)
3	Pay Level	Pay Level - 6 (₹ 35,400 - 1,12,400)

4	Posts – 2 (TWO)	UR-1, ST-1
5	Essential Qualifications	1 st class three year Bachelor's Degree in Bioinformatics from a recognized University
6	Upper Age Limit	Not exceeding 30 years

Sl. No	Details of Posts to be filled	
1	Post Code	TECH (MLT)
2	Name of the post	Technician-I (Medical Lab Technology)
3	Pay Level	Pay Level - 2 (₹ 19,900 – 63,200)
4	Posts – 28 (TWENTY EIGHT)	UR-13, SC-4, ST-3, OBC-5, EWS-3
5	Essential Qualifications	12 th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Medical Laboratory Technology (DMLT) from a Government recognized Institution.
6	Upper Age Limit	Not exceeding 28 years

Sl. No	Details of Posts to be filled	
1	Post Code	TECH (R&AC)
2	Name of the post	Technician-I (Refrigeration & Air Conditioning)
3	Pay Level	Pay Level - 2 (₹ 19,900 – 63,200)
4	Posts – 1 (ONE)	OBC
5	Essential Qualifications	12 th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Refrigeration & Air Conditioning from a Government recognized Institution.
6	Upper Age Limit	Not exceeding 28 years

Sl. No	Details of Posts to be filled	
1	Post Code	TECH (PLUMB)

2	Name of the post	Technician-I (Plumber)
3	Pay Level	Pay Level - 2 (₹ 19,900 – 63,200)
4	Posts – 1 (ONE)	UR
5	Essential Qualifications	12 th or Intermediate pass in Science subject with 55% marks and at least one year Diploma in Plumbing course from a Government recognized Institution.
6	Upper Age Limit	Not exceeding 28 years

Sl. No	Details of Posts to be filled	
1	Post Code	LA (LAB)
2	Name of the post	Laboratory Attendant-I
3	Pay Level	Pay Level - 1 (₹ 18,000 – 56,900)
4	Posts – 19 (NINETEEN)	UR-8, SC-2, ST-1, OBC-5, EWS-3
5	Essential Qualifications	10 th pass with 50% marks in aggregate from recognized board plus one year working experience in a Government recognized / approved / registered lab.
6	Upper Age Limit	Not exceeding 25 years

Sl. No	Details of Posts to be filled	
1	Post Code	LA (C&H)
2	Name of the post	Laboratory Attendant-I (Catering & Hospitality Assistant)
3	Pay Level	Pay Level - 1 (₹ 18,000 – 56,900)
4	Posts – 1 (ONE)	UR
5	Essential Qualifications	10 th pass with 50% marks in aggregate from recognized board plus one year working experience in a Government recognized / approved / registered Institution or ITI/Trade certificate in relevant field issued by Government agencies.
6	Upper Age Limit	Not exceeding 25 years

Sl. No	Details of Posts to be filled	
1	Post Code	LA (IM)
2	Name of the post	Laboratory Attendant-I (Instrument Mechanic)

3	Pay Level	Pay Level - 1 (₹ 18,000 – 56,900)
4	Posts – 1 (ONE)	OBC
5	Essential Qualifications	10 th pass with 50% marks in aggregate from recognized board plus one year working experience in a Government recognized / approved / registered Institution or ITI/Trade certificate in relevant field issued by Government agencies.
6	Upper Age Limit	Not exceeding 25 years

ABBREVIATION: SC – Scheduled Caste, ST – Scheduled Tribe, OBC – Other Backward Classes (**Non-creamy layer**), UR – Unreserved, EWS – Economically Weaker Sections, PwD – Person with Disabilities, ESM – Ex-Servicemen

HORIZONTAL RESERVATION FOR PwD: - The Horizontal Reservation for PwD shall be as under: -

Sl. No.	Name of the post	Posts reserved for PwD	Category of Reservation *
1	Technical Assistant	1 Post	(b)
2	Technician - I	1 Post	(c)
3	Laboratory Attendant - I	1 Post	(c)

***The description of category of reservation is given as under: -**

(a)	Blindness and Low Vision
(b)	Deaf and hard of hearing
(c)	Loco-motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy
(d)	Autism, intellectual disability, specific learning disability and mental illness
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

1. Instructions for Applying Online: -

- 1) Before applying for the post, candidates should ensure that he/she fulfil the eligibility norms. Candidates should possess the prescribed qualification from a recognised University/ Educational Institution and *required minimum years of experience (wherever applicable) after obtaining the requisite qualification* as on the last date of applying for the post.
- 2) Period of experience as prescribed in the advertisement will be reckoned as on the last date of receipt of online application i.e. last date.
- 3) It is to be noted that if a candidate is allowed to appear for the examination, it does not mean that the eligibility of the candidate is verified. The eligibility of the candidate shall be verified by the Institute only at the time of Certificate Verification, if called for.

- 4) Applications will be accepted only through online mode. Only one application should be submitted for one post. Candidates should submit separate application for each post, if they intend to apply for more than one post.
- 5) Candidate should read the instructions in the Advertisement and Online Application form carefully, before making any entry or selecting any option.
- 6) Before filling Online Application form, candidates should be ready with the necessary documents/ certificates required. Candidate is required to fill up personal details and details of post applied for etc., and upload recent front facing passport size photograph with Proper Plain Background.
- 7) Candidates are required to have a valid email-ID and Mobile number. It should be kept active throughout the Recruitment process. *Necessary Intimation about Admit Card for Written Examination, Document Verification etc., will be sent to the candidates through their registered email ID / registered mobile number only. Candidates are also advised to visit ICMR-VCRC Website www.vcrc.icmr.org.in and www.icmr.nic.in at regular intervals for latest updates / information on this recruitment process. No correspondence will be sent through post/courier.*
- 8) Candidates must ensure that their photo and signature is clearly visible in preview at the time of filling application in online mode. If photo/signature displayed is small or not visible in preview mode, it indicates that the photo/signature is not as per the required format and in that case, the application will be rejected summarily.
- 9) The other instructions for filling of online application form will be displayed in recruitment portal.
- 10) This Institute will not be responsible for the candidates not being able to submit their applications within the last date on account of any reasons.
- 11) There shall be no provision for re-evaluation/re-checking of the scores of any stage/ Level(s) of the examination. No correspondence in this regard shall be entertained.
- 12) Eligible candidates will be issued with Admit card which can be downloaded online. Candidates should preserve the Admit Card issued by this Institute throughout the Recruitment process. No separate / duplicate admit card will be issued at any cost.
- 13) Link to download Admit card will be made available to the shortlisted candidates well before the examination and the same will be communicated to their registered e-mail ID / mobile number mentioned at the time of filling up the application. Candidate must bring printout of the Admit card to the Examination Hall, failing which he/she will not be allowed to appear for the examination.
- 14) In addition to the Admit card, it is mandatory to carry one Original Valid Photo Identity proof having the Name & Date of Birth as printed on the Admit Card.

2. Payment of Application Fee: -

- a) The Application Fee ₹ 300 (Rupees Three hundred only) + Payment Gateway charges as applicable, shall be paid online only while submitting the application and no other means/mode of payment will be accepted.
- b) Women Candidates and Candidates belonging to Scheduled Caste (SC), Schedules Tribe (ST), Persons with Benchmark Disabilities (PwBD) and Ex-Servicemen (ESM) are exempted from payment of Application Fee.
- c) The application fee is applicable to all the candidates including ICMR employees.

- d) Fee once paid shall not be refunded, non-transferrable and cannot be held in reserve for any other examination under any circumstances.

3. Selection Procedure

1. Selection for the posts mentioned under post code **TA (PHYSIO), TA (CS), TECH (R&AC), TECH (PLUMB), LA (C&H) & LA (IM)** will be through a written test followed by skill test (Qualifying nature) and for the remaining posts only written test will be conducted.
2. Based on written test a merit list will be prepared and will be selected in the order of their merit in the written examination as per DoPT guidelines and subject to fulfilling all the eligibility criteria.

SCHEME OF TEST

Sl. No.	Name of the Post		Subject	No. of Questions	Max Marks	Duration
1	Technical Assistant	a	In relevant subjects	60	60	90 Minutes
		b	General Intelligence	10	10	
		c	General Awareness	10	10	
		d	Quantitative Aptitude (Basic Arithmetic skills)	10	10	
		e	English Language Basic Knowledge	10	10	
2	Technician-I	a	In relevant subjects	60	60	90 Minutes
		b	General Intelligence	10	10	
		c	General Awareness	10	10	
		d	Quantitative Aptitude (Basic Arithmetic skills)	10	10	
		e	English Language Basic Knowledge	10	10	
3	Laboratory Attendant-I	a	In relevant subjects	20	20	90 Minutes
		b	General Intelligence	20	20	
		c	General Awareness	20	20	
		d	Quantitative Aptitude (Basic Arithmetic skills)	20	20	
		e	English Language Basic Knowledge	20	20	

4. Age Limit: -

1. The crucial date for determining the age limit shall be the last date of receipt of online applications for all the posts.
2. No age relaxation will be given to SC/ST/OBC (Non Creamy Layer) candidates applying for the Unreserved posts as per Govt. of India guidelines.

3. The age relaxation to SC/ST/OBC (Non Creamy Layer)/PwD/Ex-Servicemen etc. shall be considered as per the DoPT OM No. DoPT-1667569393892 dated: 06.09.2022 as amended from time to time.
4. Relaxation of age limit would be permissible to such persons who have a minimum of 40% disability. The candidates need to attach the relevant Disability Certificate, issued by the competent medical authority of the Govt. of India; for claiming age relaxation failing which no age relaxation shall be considered.
5. Candidates working in the ICMR PROJECTS continuously shall also be eligible for age relaxation up to five years provided he/she has entered into the project service within the prescribed age limit for the post.
6. Date of Birth filled by the candidate in the application form should be the same as recorded in the Matriculation / Secondary Examination Certificate and will be accepted by this Institution for determining the age and no subsequent request for change will be considered or granted.
7. Central Govt. servants and departmental candidates who have rendered at least three years continuous service under the Central Government are allowed for age relaxation upto the age of 40 years (45 years for SC/ST) for appointment to Group 'C' posts by direct recruitment subject to the usual condition that the Group 'C' posts to which direct recruitment is being made are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.
8. Age concession of 5 years are allowed to Departmental Candidates and Central Government employees for appointment to Group 'B' posts by direct recruitment subject to the usual condition that the Group 'B' posts to which direct recruitment is being made are in the same line or allied cadres and that a relationship could be established that service rendered in the post will be useful for efficient discharge of the duties in other categories of posts.

5. Provisions for Ex-Servicemen (ESM)

Ex-Servicemen who have already secured regular employment under the Central/State Government in Civil posts after availing the benefit of ex-servicemen quota would be permitted the benefit of age relaxation as admissible for ex-servicemen for securing another employment in any higher post or service under the Central/State Government irrespective of any Group/Post. However, such candidates will not be eligible for the benefit of reservation, if any, for ex-servicemen in Central Government.

6. Economically Weaker Section (EWS) Reservation

The benefit of reservation under the EWS Category in terms of DoPT OMs (OM No. 36039/1/2019-Estt(Res) dated 19.01.2019 and OM of even no. dated 31.01.2019 as amended from time to time) can be availed upon production of an Income and Asset Certificate issued by the Competent Authority. The Income and Asset Certificate in the prescribed format as given in **(Annexure-III)** shall only be accepted as proof of candidate's claim as belonging to EWS. The Income and Asset Certificate should be valid for the year 2023-2024. Non-submission of such certificate shall be treated as disqualification.

7. General Instructions for Candidates:

- 1) The applicant must be a citizen of India.
- 2) The posts are to be filled on direct recruitment basis as per rules.

- 3) All applicants must fulfil the essential qualifications for the posts and other conditions stipulated in the notification as on the last date for receipt of the online applications.
- 4) Mere possessing the Educational Qualification will not entail any candidate a right to be considered eligible for the post.
- 5) *Date, Time and Venue of the Written Test will be communicated to the shortlisted candidates through email and will be published in the website of ICMR-VCRC and no enquiry/request in this regard will be entertained. Candidates are advised to visit ICMR-VCRC website from time-to-time for the updated status of the recruitment process.*
- 6) Any change in the address for communication should be intimated to ICMR-VCRC by the candidate immediately.
- 7) No TA/DA will be paid to attend the Written Test/Skill Test and the candidates will have to make their own arrangements. However, SC/ST candidates will be paid second class rail fare by shortest route on production of tickets.
- 8) All the posts carry All India Transfer Liability. The selected candidates may be posted at any of the Institute/Centre under the control of ICMR and at any Field Station of ICMR-VCRC; located in Koraput (Odisha) / Kottayam (Kerala) / Madurai (Tamil Nadu). No TA/DA shall be considered in this case.
- 9) Pay and Allowances are admissible as per ICMR rules.
- 10) Benefit of new structured defined contributory pension system is admissible for New entrants as per provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division), Notification No. 5/7/2003-ECB & PR dated 22.12.2003 effective from 01.01.2004.
- 11) **Probation:** The period of Probation will be 02 years for all the posts from the date of joining. Other terms and conditions regarding Probation will be as per the rules of ICMR/GOI issued from time to time.
- 12) Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to the selection / recruitment shall be treated as disqualification.
- 13) Applications from employees working in the Central/State Govt. Departments/ Public Sector Undertakings/ Government funded research agencies should upload “No Objection Certificate” in the prescribed format from the employer at the time of applying online application and the same in original along with “Vigilance Clearance Certificate” should be produced at the time of document verification.
- 14) The Experience Certificate (Work Experience) should be issued by the competent authority of the Government recognised/ approved/ registered Laboratory/ Institution etc., and must be clear with Name, Designation, salary/pay scale drawn, period of work experience (From-To), nature of duties performed etc. by the candidate.
- 15) The Candidates working in the Central Government only shall be considered for the age relaxation.
- 16) The candidates belonging to SC/ST Category should submit the caste certificate in the prescribed format **(Annexure-I)**
- 17) The candidates belonging to OBC Non Creamy layer must submit the valid certificate as in the prescribed format **(Annexure-II)**.
- 18) In case, at any stage of recruitment or even after appointment, it has come to the notice that any of the candidates does not fulfil the required qualifications in respect of the above mentioned eligibility criteria or has furnished any wrong or false or misleading information in the online application form or has suppressed any material fact(s) or is not eligible otherwise, his/her candidature will automatically stand cancelled without assigning any reason or notice thereof irrespective of his/her marks obtained in the written test and no enquiry/ request/ correspondence will be entertained in this regard.

- 19) Appointment will be subject to Medical fitness and verification of Character and Antecedents from Civil Authorities.
- 20) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Chennai and the Courts/Tribunals/Forums at Chennai only shall have the sole and exclusive jurisdiction.

8. Document to be uploaded and to be submitted at the time of document verification: -

The Candidates need to upload the relevant certificates (self-attested) at the time of filling the online application. If any application is found without uploading requisite supporting documents and other relevant information the candidate himself/herself shall be responsible for that and his/her candidature would be liable to be cancelled due to lack of proper or correct documents/information and no further correspondence in this regard will be entertained. Therefore, candidates are advised to take due care for furnishing his/her details in the application form. Candidates shall take a printout of the filled in application form for future reference and for submission at the time of certificate verification.

Candidates would be required to produce the relevant certificates in original along with the self-attested copies of the following certificates at the time of document verification as per the directions issued by the Institute thereafter.

- a) Proof of Date of Birth
- b) Proof of Educational Qualifications from Class-X onwards
- c) Proof of Work Experience, wherever necessary
- d) Proof of Category i.e. SC/ST/OBC/EWS/PwD/ESM
- e) Certificate to be submitted by Central Government employees seeking age relaxation in the prescribed format. **(Annexure-IV)**
- f) The Central Government Servants/ Departmental Candidates should submit No Objection Certificate in the prescribed format. **(Annexure-V)**
- g) Details of Experience, in the prescribed format **(Annexure-VI)** for Candidates working in ICMR Projects
- h) Other documents, if applicable.

The Director, ICMR-VCRC, Puducherry reserves the right to:-

- a) Increase/ decrease/ delete the number of vacancies in any category and at any stage of selection process.
- b) Fill up or not to fill up any/ all of the advertised positions without assigning any reasons thereof.
- c) Rectify any inadvertent error or omission in the advertisement, at any stage of the recruitment process by notifying it on the ICMR/VCRC website.

Applicants, in their own interest are advised to frequently visit the websites of ICMR and ICMR-VCRC respectively, for any information related with the recruitment since beginning till the recruitment process is completed and ICMR/VCRC will not be responsible if any candidate skips any important recruitment information due to not visiting the websites.

**DIRECTOR
ICMR-VCRC, PUDUCHERRY**

**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri./Shrimati./Kumari* _____
son/daughter of Shri/Smt* _____ of village/town* _____
_____ in District/Division* _____ of the State/Union Territory* _____
belongs to the _____ caste/tribe* which is recognized as a Scheduled Caste /
Scheduled Tribe* under:-

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the Northern Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the
Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/
Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati* _____ Father /Mother of Shri/Shrimati/Kumari _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belongs to the caste/tribe* which is recognized as a Schedule Caste/Scheduled Tribe in the State/Union Territory* of _____ issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari* _____ and/or* his/her* family ordinarily resides in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____

** Designation _____

(With Seal of Office)
State/Union Territory*

Place :

Date :

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable

NOTE: The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

(i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy

Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate /

Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.

(not below the rank of 1st class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate

(iii) Revenue Officers not below the rank of Tahsildar

(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator / Secretary to Administrator / Development Officer (Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri./Smt./Kumari _____
son/daughter of _____ of village/town
_____ in District/Division _____ of the _____ State/Union
Territory _____ belongs to the _____
community
which is recognized as a backward class under the Government of India, Ministry of Social
Justice and Empowerment's Resolution No. _____ dated
_____ *

Shri/Smt./Kumari _____ and / or his family ordinarily reside(s)
in the _____ District/Division of
_____ State/Union Territory. This is also to certify that he/she does
not belong to the persons/sections (creamy layer) mentioned in Column 3 of the Schedule to
the Government of India, Department of Personnel & Training O.M No. 36012/22/93-
Estt.(SCT) dated 8.9.1993, O.M No. 36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M
No. 36033/3/2004-Estt.(Res.) dated 14th October, 2008 and O.M.No.36033/1/2013-Estt.(Res)
dated 27th May, 2013**.

Place :

District Magistrate
Deputy Commissioner etc.,

Date :

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri./Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her "family" ** is below Rs. 8 lakh (Rupees Eight Lakh Only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____



* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**Format of Certificate to be submitted by Central Government Employees
seeking age relaxation)**

(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)

It is Certified that Mr./Mrs./Miss./Dr. _____ is a Central Government employee holding the post of _____ in the Pay Scale/Pay Level of Rs. _____ with 03 years regular/continuous service in the grade as _____ with effect from _____.

2. There is no objection in his/her appearing for the post of _____ and document verification for the said recruitment.

(Signature of the Employer)

Name: _____

Designation: _____

Tel No. _____

Office Seal : _____

NO OBJECTION CERTIFICATE

ENDORSEMENT BY THE PRESENT EMPLOYER / APPOINTING AUTHORITY

(To be produced on the Letter Head of the Department and to be filled by the Head of the Department in which the candidate is working)

1. It is Certified that Mr./Mrs./Miss./Dr. _____ (designation) _____ is working in the permanent capacity with effect from _____. The particulars furnished by him/her in the application form are correct and he/she possesses educational qualification and experience mentioned in the Vacancy Circular no. _____ dated _____. This organization has no objection in his/her applying to the post of _____ as mentioned in the above stated circular.
2. It is certified that his/her Pay Level is _____. He/She is drawing a Basic Pay of Rs. _____.
3. It is certified that in the event of selection of Mr./Mrs./Miss./Dr. _____ to the post of _____ at ICMR-Vector Control Research Centre, Medical Complex, Indira Nagar, Puducherry – 605 006, he/she shall be relieved within a period of one month of issue of Appointment order to Mr./Mrs./ Miss./ Dr. _____ by ICMR-VCRC, Puducherry.
4. It is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against Mr./Mrs./Miss./Dr. _____.
5. It is certified that no minor / major penalty has been imposed on _____ during his/her tenure at this office.
6. Further, the Integrity of Mr./Mrs./Miss./Dr. _____ is certified.

(Signature of the Forwarding Authority)

Name: _____

Designation: _____

Tel No. _____

Office Seal: _____

Place: _____

Date: _____

EXPERIENCE CERTIFICATE FOR CANDIDATES WORKING IN THE ICMR PROJECTS

(To be produced on the Letter Head of the Institute/Centre and to be filled by the Head of the Department in which the candidate is working)

It is certified that Shri./Smt./Kumari/Dr. _____ is working at _____ as per the details given below:

Sl. No.	Period (Initial to latest)		Designation	Name of the ICMR funded Project	Emoluments Drawn (Rs.)	Remarks
	From	To				

Please state whether the candidate has entered into the project service within the prescribed age limit for the post of which the candidate is applying _____ (YES/NO)

There is no objection to his/her appearing for the post of _____ and document verification for the said recruitment.

(Signature of the Employer)

Name: _____

Designation: _____

Tel No. _____

Office Seal: _____

Note:- Please attach copies of the appointment letters and joining order in r/o each of the above mentioned work experience.